

**St. Luke's Anglican Church, Burnt River**  
**2020 ANNUAL VESTRY MEETING - MINUTES**  
**2 p.m. - Sunday, February 9, 2020**

Present

Archdeacon Gray (Chair)  
Larry Barker  
David & Joanne Flint  
Barb & Darwin Germyn  
Ruth Gray  
Andrew & Pat Staneland  
Erick & Wendy Watson

Regrets: Carol & Bob Morris absent for health reasons  
Jim Greensides en route back to Canada

**AGENDA**

1. Opening prayer
2. Election of Clerk
3. Adoption of Agenda
  
4. Minutes of Sunday, February 24, 2019 annual vestry meeting  
Minutes of Sunday, July 7, 2019 special vestry meeting
  
5. Business arising from the Minutes  
5a. Report of priest-in-charge
6. Churchwarden's reports: 1) financial  
2) status update  
3) issues & initiatives in 2019
7. Adoption of 2020 budget
8. Envelope Secretary's report
9. Appointments and Elections: 1) Churchwardens  
2) Lay Representative to Synod  
3) Envelope Secretary  
4) Notice to Reader
10. General business: 1) Maranatha Foundation grant  
2) music
11. Closing prayer
12. Adjournment

Archdeacon Gray called the meeting to order at 2:02 pm. He reminded everyone of the importance of Christian witness in Burnt River. David Flint read from Matthew 1: 12-14, and everyone sang 3 verses of hymn 502 "You Are The Salt of

the Earth”, accompanied by a tune downloaded from an app onto Archdeacon Gray’s cell phone and amplified by the new wifi speaker.

**1. Opening prayer**

Archdeacon Gray opened the meeting with prayer.

**2. Election of Vestry Clerk**

It was moved by Erick Watson, seconded by Pat Staneland, and carried unanimously that:

Joanne Flint be Clerk of the meeting

**3. Adoption of the Agenda**

It was moved by Erick Watson, seconded by Wendy Watson, and carried unanimously that:

The Agenda be adopted as presented

**4. Minutes of Sunday, February 24, 2019 annual vestry meeting  
Minutes of Sunday, July 7, 2019 special vestry meeting**

It was noted that the Minutes of Sunday, February 24, 2019 vestry meeting were circulated by broadcast email on March 2, 2019. The Minutes of the Sunday, July 7, 2019 vestry meeting were circulated by email on July 27, 2019. Hard copies of both sets of Minutes were included in the agenda package for this vestry meeting.

It was moved by Pat Staneland, seconded by Andrew Staneland, and carried unanimously that:

The Minutes of the Sunday, February 24, 2019 annual vestry meeting, and the Minutes of the Sunday, July 7, 2019 special vestry meeting, be adopted as circulated.

**5. Business arising from the Minutes**

Consideration of two issues arising from the Minutes, outreach and music, was deferred to agenda item #10, General business.

## **5a. Report of priest-in-charge**

Archdeacon Gray's report, augmented by a few remarks he made during the meeting, was received with thanks.

## **6. Churchwarden's Report - 1) financial 2) status update 3) issues & initiatives**

Everyone present read the report when it was sent by broadcast email on February 4, 2020, and again in the meeting agenda package.

After a brief discussion, it was moved by Pat Staneland, seconded by Erick Watson and carried unanimously that:

The churchwarden's report be received for information

## **7. Adoption of 2020 budget )**

Concern was expressed that it is not wise to assume (as the proposed budget does), that revenue will drop significantly in 2020. Rather, a budget should reflect a revenue goal that not only correlates to past income but is also a reasonable and attainable challenge.

It was also felt that administration costs projections were too low, especially when internet, Notice to Reader, and rising postage fees are factored in. Also, it is onerous to expect repairs and maintenance costs to be kept under \$250.00 for an entire year.

After everyone had opportunity to speak, it was moved by Andrew Staneland, seconded by Larry Barker, and carried unanimously that:

The 2020 proposed budget be amended to reflect revenue of \$13,500.00.

And further that:

the amount budgeted for Administration be increased to \$800.00; and the amount budgeted for Repairs & maintenance be increased to \$500.00.

It was then moved by Andrew Staneland, seconded by Larry Barker, and carried unanimously, that:

The budget for 2020 be approved as amended

## **8. Envelope Secretary's report**

It was moved by David Flint, seconded by Wendy Watson, and carried unanimously, that:

the Envelope Secretary's report be received for information

## **9. Appointments and Elections**

### 1) Churchwardens

Archdeacon Gray thanked outgoing Rector's Warden, Joanne Flint, for her leadership over the past 3 1/2 years, and announced that he has appointed Darwin Germyn to be Rector's Warden for 2020. Darwin was welcomed by all present.

Archdeacon Gray announced that Carol Morris has indicated she must step down from her position as People's Warden because her first priority must be the ongoing health of her husband. She is willing to service as Warden until regular services resume in May 2020.

It was moved by Pat Staneland, seconded by Larry Barker, and carried unanimously, that:

Carol Morris be elected People's Warden until May 24, 2020

The Archdeacon asked everyone to think carefully about who they would like to represent them as People's Warden after Carol retires in May.

### 2) Lay Representative to Synod

It was moved by David Flint, seconded by Andrew Staneland, and carried unanimously, that:

## David Tang be St. Luke's representative to Diocesan Synod in 2020

### 3) Envelope Secretary

Archdeacon Gray reminded everyone that Envelope Secretary is an appointed position, and that it is the Wardens who appoint the Envelope Secretary. Catherine Tang has agreed to be, and is appointed, Envelope Secretary for 2020.

All joined Wendy Watson in expressing thanks to Catherine Tang for the excellent job she does as Envelope Secretary for St. Luke's.

### 4) Notice to Reader

It was moved by David Flint, seconded by Erick Watson, and carried unanimously, that:

CAM Management be contracted to review St. Luke's 2020 financial records and provide a Notice to Reader

## **10. General business**

### 1) Maranatha Foundation grant

#### Background

In July 2019 St. Luke's applied to the Manarantha Foundation for a grant to help cover costs for Christian outreach to residents in the Burnt River community and cottagers on Four Mile Lake. Proposed Initiatives were 1) an "A"-frame to hold signs advertising church services and events, 2) a Christian presence at local events, 3) a visit to each household in the village with a hand-delivered flyer with information about St. Luke's and its mission, and 4) to explore music alternatives for worship. The Manarantha Foundation responded by granting \$500. to support outreach initiatives. The money was deposited in the building/memorial/missions account.

#### Response

It was noted that St. Luke's can foster closer ties with cottages through the Four Mile Lake Association (FMLA). It is not only on facebook, but will include news and views from St. Luke's in its quarterly report to members.

Bill Handley has constructed the desired A-frame for signs.

Everyone was encouraged to attend and support community events, and be sure to mention initiatives at St. Luke's. For example, when informed about the weekly prayer group, two people at the SAGES exercise class welcomed the opportunity to request prayers for special people they were concerned about.

St. Luke's news is included in the community BRAG broadcast email and the BRAG Facebook account.

## **2) Music**

Vestry recognized the need to explore and expand the options for music at Sunday services and that, to that end, special costs may be incurred.

For example, there may be a cost to acquire an app to be downloaded onto a cell phone to provide recorded music for worship.

More musicians need to be recruited, and modest fees for service and/or thank you honorariums can be anticipated. The amount budgeted for 2020 may not be enough.

It was moved by Wendy Watson, seconded by Barb Germyn, and carried unanimously that;

up to \$1,000.00 from the memorial fund be used to pay for, and advertise, special music at St. Luke's.

## **11. Closing prayer**

Prior to the closing prayer Archdeacon Gray distributed a notice about parish programs in Lent. He reported that repairs to the rectory are complete and, as a result, it will be possible for him to stay overnight in the rectory when driving conditions are hazardous. He also noted that Bishop Shaw is scheduled to visit Christ Church Bobcaygeon on Sunday, March

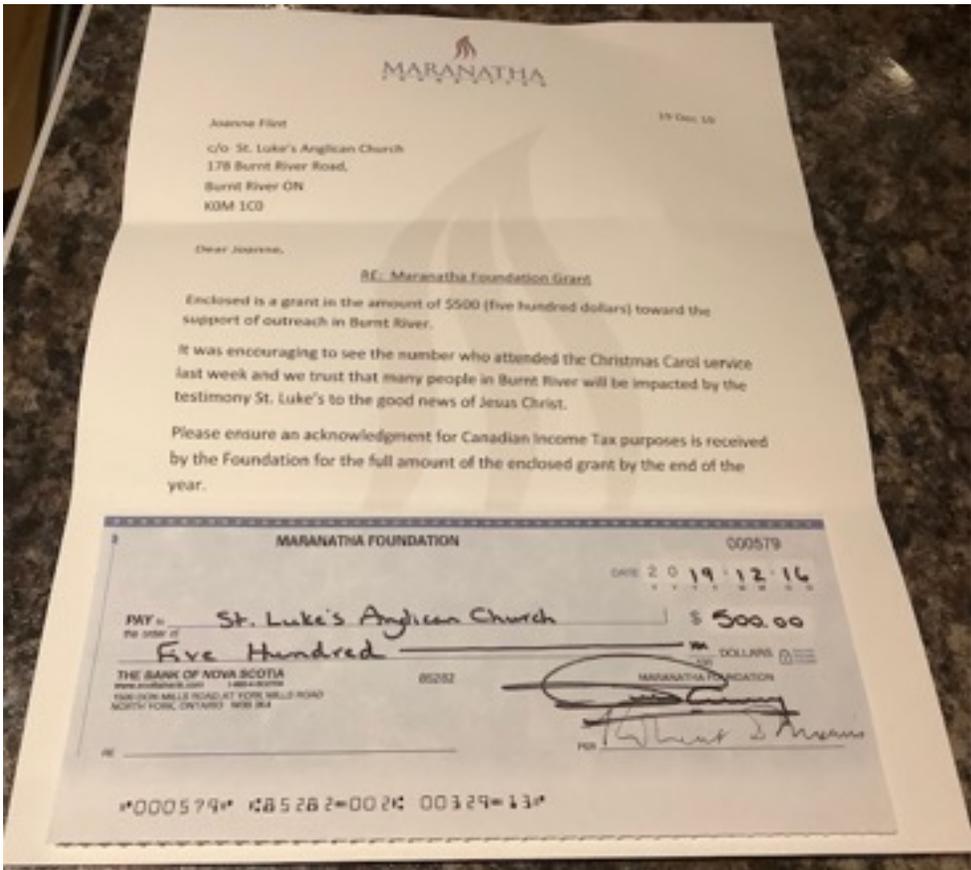
1st, 2020, and he urged everyone to attend the 11 am service and luncheon.

## **12. Adjournment**

It was moved by Andrew Staneland, seconded by David Flint, and carried unanimously, that:

the meeting be adjourned

The time was 3:45 pm.





**St. Luke's Anglican Church**  
**178 Burnt River Road**  
**Burnt River, ON**  
**K0M 1C0**  
**[www.stlukeburntriver.ca](http://www.stlukeburntriver.ca)**

January 10, 2020

The Maranatha Foundation  
12745 7th Concession  
King City, ON  
L7B 1K4

Dear Mr. Morris,

On behalf of the people of St. Luke's Anglican Church, Burnt River, I would like to thank the Maranatha Foundation for the grant of \$500.00 to be used to support Christian outreach in Burnt River.

I am pleased to report that the cheque was received on December 27th and deposited in the church bank account on December 30th. As requested, an income tax receipt will be issued to the Maranatha Foundation in the coming weeks.

St. Luke's annual vestry meeting is scheduled for Sunday, January 19, 2020. At that time, various outreach initiatives will be discussed and decided. It will then be possible to respond to your letter in more detail. Later in the year, we hope to be able to report on the impact of the initiatives.

Meanwhile, we are grateful for the \$500.00 grant, and for the confidence in St. Luke's — as a "small but mighty" congregation — that it represents.

Sincerely,

Joanne Flint

Rector's Warden