

St. Luke's Anglican Church, Burnt River

2021 ANNUAL VESTRY MEETING - MINUTES

7 p.m. - Thursday, February 25, 2021

St. Luke's 2021 Annual vestry meeting was held via Zoom. All documents relating to the meeting were circulated on-line to supporters and members of the congregation a week prior to the meeting. The documents were also posted on the parish website.

Present

Archdeacon Gray (Chair)

Larry Barker

David & Joanne Flint

Carol Morris

Andrew & Pat Staneland

David Tang

Erick & Wendy Watson

AGENDA

1. Opening prayer
2. Election of Clerk
3. Adoption of Agenda
4. Minutes of Sunday, February 9, 2020 annual vestry meeting
5. Business arising from the Minutes
6. Letter from the Bishop of Toronto
- 7 Letter from Area Bishop
8. Report of priest-in-charge
9. Churchwarden's reports
10. Treasurer's report
11. Adoption of 2021 budget
12. Envelope Secretary's Report
13. Appointments & Elections:
 - a) Churchwardens
 - b) Lay Representative to Synod
 - c) Notice to Reader
14. General business
15. Closing prayer
16. Adjournment

1. Opening prayer

Archdeacon Gray called the meeting to order at 7:13 pm. After confirming that all participants were successfully linked via Zoom, he formally opened the meeting with prayer.

2. Election of Vestry Clerk

It was moved by Carol Morris, seconded by Erick Watson, and carried unanimously that:

Joanne Flint be Clerk of the meeting

3. Adoption of the Agenda

The Agenda was approved as presented.

4. Minutes of Sunday, February 9, 2020 annual vestry meeting

It was moved by Pat Staneland, seconded by David Tang, and carried unanimously that:

The Minutes of the Sunday, February 9, 2020 annual vestry meeting, be adopted as circulated

5. Business arising from the Minutes

There was no business arising from the Minutes.

6. Letter from the Bishop of Toronto

It was confirmed that all present had received electronic copies of the bishop's letter.

7. Letter from the area bishop

Similarly, it was confirmed that all present had received electronic copies of the area bishop's letter.

8. Report of priest-in-charge

Archdeacon Gray summarized his written report, and welcomed comments from Pat Staneland, Larry Barker and Carol Morris.

9. Churchwarden's Report

Carol Morris, People's Warden, reported orally with reference to her message in the December 2020 parish newsletter. She said that, due to the covid-19 epidemic, St. Luke's was closed throughout 2020. However, while people could not worship together, they did continue in prayer as individuals. She is optimistic about St. Luke's being able to open in 2021.

It was moved by Pat Staneland, seconded by David Tang, and carried unanimously that:

the aforementioned letters and reports be received for information

10. Treasurer's Report

It was moved by Joanne Flint, seconded by Andrew Staneland, and carried unanimously, that:

the Treasurer's report be approved as circulated

11. 2021 Budget

During a brief discussion about the budget, it was noted that, when Sunday worship resumes, there will likely be a need to increase the amount allocated for worship supplies such as wine, wafers and possibly also candle refills. It was agreed that monies can be taken from the contingency fund to pay for worship supplies as needed. It was also noted that the church must be thoroughly cleaned to meet Covid-19 prevention standards prior to resuming use of the building. The issue of a possible rebate from Hydro One was raised, and Joanne Flint offered to make inquiries about the rebate program and its relevance to St. Luke's.

It was moved by Joanne Flint, seconded by Erick Watson, that:

the 2021 budget be approved as circulated (see below)

12. Envelope Secretary's Report

There was no discussion or motion regarding the Envelope Secretary's report. Archdeacon Gray reminded everyone that Envelope Secretary is an appointed position. Catherine Tang has agreed to be, and is appointed to be St. Luke's Envelope Secretary for 2021.

13. Appointments and Elections

a) Church Wardens:

Archdeacon Gray announced that, due to illness, Darwin Germyn is no longer able to serve as Clergy Warden. Pat Staneland has been appointed Clergy Warden for 2021.

It was moved by David Tang, seconded by Pat Staneland, and carried unanimously, that:

Carol Morris be People's Warden for 2021

There being no further motions, Carol Morris was declared elected.

It was moved by Erick Watson, seconded by David Tang, and carried unanimously, that:

the signing officers for St. Luke's be Pat Staneland, Carol Morris, Joanne Flint and Andrew Bain

(Note: all cheques issued by St. Luke's require signatures of two signing officers.)

b) Lay Representative to Diocesan Synod

It was moved by Wendy Watson, seconded by David Flint, and carried unanimously, that:

David Tang be St. Luke's representative to Diocesan Synod

c) Notice to Reader

It was moved by Joanne Flint, seconded by Carol Morris, and carried unanimously, that:

CAM Management be contracted to review St. Luke's 2021 financial records and provide a Notice to Reader

14. General Business

Two matters of general business were raised: 1) the purchase of undated offering envelopes; and 2) a motion offered by the Bishop of Toronto's Committee on Intercultural Ministry.

1) Undated offering envelopes

Background: there is long traditions that, each year, a small box of weekly offering envelopes is issued, on request, to every member or family associated with St. Luke's. Each envelope is dated to a specific week in the year.

St. Luke's regular worship season runs from the Victoria Day weekend in May through to the National Thanksgiving weekend in October. Consequently, envelopes intended for use in the "off seasons" from mid-October and late May are discarded.

It was suggested that It would be cost efficient, convenient and environmentally friendly, to use undated envelopes with a space where donors could fill in the date of their offering.

Archdeacon Gray said that a similar concern was raised at the St. John's Dunsford vestry meeting. He, therefore, opined that the use of undated offering envelopes is a parish-wide issue. Therefore, no motion specific to St. Luke's was proposed at this time. Instead, everyone agreed with Archdeacon Gray that the issue should be referred to the Treasurers and Envelope Secretaries of all three congregations for determination.

2) Motion offered by the Bishop's Committee on Intercultural Ministry

The offered motion seeks to address issues of racism within society, the church and individuals.

During the discussion, various opinions — from those opposed, supporting or neutral to the offered motion — were expressed. Three participants gave personal examples of inter-racial harmony in churches they have attended. The Archdeacon reported that Christ Church Bobcaygeon is planning to implement the actions suggested by the Diocesan Social Justice & Advocacy Committee. It was also noted that St. Luke's is a small church within the parish and probably not the most desirable venue for parish events.

The proposed motion was moved by Pat Staneland, seconded by David Tang, and carried by a vote of six in favour, two opposed and two abstentions, that:

the parish of Bobcaygeon, Dunsford and Burnt River acknowledges that Anti-Black racism exists in our society and in our Church, and that it and all forms of racism against Black, Indigenous and other racialized people are a sin against God and against our neighbour. We commit ourselves to the recognition, dismantling, and elimination of Anti-Black and other forms of racism in our secular institutions, in our Church, and in ourselves, and to work for the full inclusion, participation and belongingness of Black, Indigenous and other racialized people in all sectors of our common life

And furthermore that::

the parish undertakes to do the following:

- Hold a special service to celebrate the contributions of racialized people to Canada and to our church, i.e. Black History Month (February); Asian & South Asian History Month (May); Indigenous History Month (June)
- * Start an anti-racism study series. For suggestions of books, audio-visual and other resources, see <https://www.toronto.anglican.ca/parish-life/diversity-resources/>
- Invite someone from a racialized community to speak on anti-racism, or to give an anti-racism workshop.
 - Are people of racialized communities well represented in your parish life and leadership (churchwardens, parish council, Synod members, committees)? What barriers to inclusion exist? How can they be dismantled?
 - Other: (please specify)

The Bishop's Committee on Intercultural Ministry would be happy to recommend resources and potential speakers for parishes to aid them in this work. For more information, please contact the co-chairs, Christina Yu and Andre Lyn, at intercultural.ministry@toronto.anglican.ca.

It was then moved by David Flint, seconded by Carol Morris, and carried unanimously that:

a vote of thanks and appreciation be extended to the Rt. Rev'd Andrew Asbil, Bishop of Toronto, for the time and effort he has taken to inform and sensitize Anglicans in the Diocese of Toronto about the need to recognize the God-given humanity of people of all cultures

15. Closing prayer

Carol Morris offered prayer on behalf of those present; and Archdeacon Gray closed the meeting with prayer.

16. Adjournment

It was moved by Wendy Watson, seconded by David Tang, and carried unanimously, that:

the meeting be adjourned

It was 8:50 pm when the motion to adjourned was passed.

St. Luke's Budget - 2021

INCOME

Offerings	\$11,200.00
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EXPENSES

Insurance	\$3,000.00
Hydro	900.00
Worship supplies	20.00
Gifts & honorariums	500.00
Administration	400.00
Repairs & maintenance	200.00
Allotment	3,492.00
Shared - clergy STB	1,600.00
Shared - other	373.00
Clergy travel	500.00
Special worship services	100.00
Missions/Outreach	00.00
Contingency	100.00
Bank charges	<u>15.00</u>
	\$11,200.00

Note: missions are supported by funds from the memorial/missions account